

8.0 TRANSITION

The SP shall begin full performance of all requirements under this PWS within 120 calendar days of contract award.

8.1 Phase-in Performance

8.1.1 Phase I – Start up: The following shall apply during Phase I—Start-Up:

- 8.1.1.1 Phase I includes all of preparation activities, including but not limited to establishing the infrastructure to perform under this contract, ensuring a qualified workforce is in place, providing appropriate training for that workforce, and implementing the support necessary to fully perform the requirements contained in this PWS.
- 8.1.1.2 The kickoff meeting and initial progress meeting will be held within the first 10 calendar days after award. The kick-off meeting will be held at a DOE Headquarters Office, Washington, DC.
- 8.1.1.3 SP site visits to DOE offices as necessary for preparation activities.
- 8.1.1.4 Progress meetings will be held a minimum of every 30-calendar days during the phase-in period of the contract to discuss the SP's progress preparation for full performance under the contract. These meetings may be held at the SP's office or at a DOE Headquarters office. The COR will determine the frequency of progress meetings.
- 8.1.1.5 The SP shall have up to 60-calendar days to complete Phase I.

8.1.2 Phase II – Testing and Reviews: The following shall apply during this phase:

- 8.1.2.1 Phase II includes joint systems testing with DOE personnel using dummy records, completion of inventories, and a review of the SP QC plan.
- 8.1.2.2 It is expected that both system and procedural issues will be identified during this Phase, and that problems will be fully resolved.
- 8.1.2.3 Progress meetings will be held a minimum of every 30-calendar days during the phase-in period.
- 8.1.2.4 The SP shall have up to 60 calendar days to complete Phase II requirements.

8.2 Full Performance

SP is expected to be at full performance at the end of the 120-day phase-in period.